

## Campaign Finance

**NEW** Campaign Finance Electronic Filing System has been released! A [new system](#) has been designed to ease your filing process with online filing wizards and help text.

**Using the Data Import Template for Campaign Finance Report?** With the new and improved Campaign Finance System, you will want to *use the revised templates* when uploading your data. Please review the [File Import Specification](#), [File Import Template \(Microsoft Excel\)](#), and [Import Function Tutorial](#).



### Important Deadlines and Reminders

[2011 Campaign Finance Calendar](#)

[2011 KC Municipal Primary & General Elections](#)

[2011 April 5th Municipal General Election](#)

Although the **2011 January Qtly** is not required (Section 130.046.3, RSMo) we encourage you to try out the [new filing system](#) by filing a 2011 January Qtly Report. This allows you to become familiar with the new system and keep your committee records current through the December 31, 2010 closing date of the report.

**Electronic Filing of Reports is Required** effective January 1, 2011 per [Senate Bill 844](#). If your committee is still not signed up to electronically file you *must* complete and submit a [Pin App & Waiver](#).

**Do I need to form a candidate committee?** Refer to page 13 of the [2011 Guide to Ethics Laws](#).

**Committee Registration Deadline:** Remember that all committees must be formed 30 days prior to the election in which they wish to participate *with the exception* of a political action committee. A political action committee must be formed 60 days prior. View the [2011 Campaign Finance Filing Calendar](#) to make sure that your committee is timely formed.

## Campaign Finance (Continued)

**NEW LAW:** **Contributions Received > \$500 During Legislative Session (SB844)** Any contribution (including loans, see § 130.011.(12) RSMo. for full definition of contribution) received, over \$500, must be electronically reported within 48 hours of its receipt (must also report this contribution in the committee's next filed report) for:

- Current office holder or candidates (including their committee) for the offices of State Representative or State Senate during the regular legislative session.
- Current office holders or candidates (including their committee) for the offices of Governor, Lt. Governor, Treasurer, Attorney General, Secretary of State, or Auditor during the regular legislative session, AND at any time when legislation from the regular legislative session awaits gubernatorial action.

## Personal Financial Disclosure

### PFD Filing Time Is Here For PFD Statements!

**Coming Soon!!** Filers required to file a PFD will be able to file their reports online. Watch our [website](#) for further details. Filing notices will be sent to you in mid-January. Statements are due to the MEC by May 2, 2011.

If your name has been submitted as a required filer and you are not filing electronically, you can [access the form on our website](#), download, complete, sign, and return to our office.

### Who files an annual PFD statement?

- ✓ [Public officials and some candidates](#) for various positions in political subdivisions.
- ✓ [Individuals](#) that have been appointed or are newly employed.

### What is the time period covered by the statement?

January 1, 2010 through December 31, 2010. If no longer serving, enter the time period you served in 2010. If you are a candidate, the time period begins one year prior to the last day of candidate filing for that office. (Ex. 1/18/2010 through 1/18/2011)

## PFD (Continued)

**Who is covered by this PFD Statement?** Information provided should be for the filer, their spouse and any dependent children.

**Can I fax my completed statement?** MEC does not accept faxed forms. An original signature is required.

**View Your Political Subdivision Filers Online.** Political Subdivisions can verify if their designated filers have filed their PFDs. Log into the [Political Subdivision Filing System](#) by using your login information which was previously provided to you.



## Advisory Opinions

Upon written request, the Commission issues [advisory opinions](#) about campaign finance disclosure, conflict of interest, lobbying and personal financial disclosure.

You may view all opinions issued, search by a topic, or search by a topic & keyword.

## Did You Know?

**A candidate cannot take office** until all required campaign finance reports have been filed and all fines and late fees have been paid by the candidate. (Section 130.071.1, RSMo.)

**No person may file for any office** until the existing candidate committee (or any committee where the candidate was a treasurer or deputy treasurer) has filed all required campaign disclosure reports for all prior elections and paid all fees assessed by the Commission. (Section 130.071.2, RSMo.)

## Lobbying

**Have You Renewed Your Lobbyist Registration for the 2011 Year?** Each lobbyist *must* renew their status to remain an active lobbyist for the 2011 year by January 5th. Renew electronically via credit card by logging in to the [Lobbyist Electronic Reporting System](#) and clicking on the “Renew Registration” button.

Any lobbyist who has not renewed by January 5, 2011 will have their status as a lobbyist terminated effective December 31, 2010.

If you do not plan on renewing your registration, please note that you are still required to file a December Lobbyist Monthly Expenditure Report by January 10, 2011.

**Lobbyists / Principal Bi-Annual Reports Due March 15th and May 30th** Each lobbyist or lobbyist’s principal must file a [List of Principals and Legislative Action](#) form (MO 300-1433) with the Commission by two dates: **March 15th and May 30th**.

The form should include a general description of proposed legislative action; action by the executive branch or judicial branch of government; or by any official agency, board or commission of state government, which the lobbyist or lobbyist’s principal supported or opposed. For each due date, only one report is due per principal.

## Training

**Legislative Tutorial—*Coming Soon!!*** Our office is working on releasing a Legislative Tutorial giving an overview of Campaign Finance, Lobbying, Personal Financial Disclosure, Conflicts of Interest and more. [Please check back](#) to view this important informative guide.

**Online Tutorials/Guides**—Whether you are new to the MEC laws or would like to learn more, check out all the valuable [web tutorials](#), calendars, publications and guides on our [website](#).