

# MEC News

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## 5 tips for annual personal financial disclosure (PFD) filers

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### Tip #1: Mark your calendar.

To be considered timely filed, most annual filers must submit their PFD by **Thursday, May 1, 2025**. The Commission assesses a late filing fee of \$10 per day for each day the PFD is late. After 30 days, the fee can increase to \$100 per day, up to \$6,000. Additional penalties are set out in § 105.492, RSMo.

### Tip #2: Know whether you're required to file.

Each January, the MEC notifies individuals who have been listed by their political subdivision as a required annual PFD filer. You may also receive notification from your political subdivision.

### Tip #3: File electronically.

Electronic filing can help you efficiently file your PFD directly with the MEC. In the event you need to file subsequent PFDs, you may copy forward and edit previously electronically-entered information. [Click here to login to the PFD electronic filing system](#). [Click here to request a PFD electronic filing account](#). If you choose to mail your PFD, it must be postmarked no later than April 30, 2025. You can also send a copy to our office via email ([pfdonline@mec.mo.gov](mailto:pfdonline@mec.mo.gov)) or fax (573-526-4506).

### Tip #4: Personal financial disclosure and campaign finance disclosure are different.

PFDs and campaign finance reports are both filed electronically with the MEC. However, these are separate electronic filing systems with separate sets of login credentials. Your PFD MECID will begin with the letter F. Your campaign finance MECID will begin with the letter C or A.

### Tip #5: Take advantage of the MEC's resources.

The MEC offers training and resources to help you comply with personal financial disclosure laws. [View the MEC webinar schedule](#) and register to attend our Top 10 Tips for PFD filers webinar. [Visit the MEC's PFD information page](#) for access to calendars, guides, FAQs, and more.

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Our mission: The MEC serves the public interest by promoting and maintaining transparency, accountability, and compliance with campaign finance, lobbying, and conflict of interest laws. We educate and assist the citizens of Missouri, public officials, lobbyists, and those participating in public elections by increasing awareness and understanding of the law. We investigate and enforce these laws consistently.



## Missouri's lobbyist gift ban: A guide for public officials and employees

### What is the lobbyist gift ban?

The Missouri Constitution prohibits members and employees of the General Assembly from receiving gifts from paid lobbyists or lobbyist principals. Executive Order 18-10 also prohibits lobbyist gifts to the executive branch of state government. These provisions do not prevent elected local government officials, their families, and their staff from receiving lobbyist gifts. However, some political subdivisions may have their own policies regarding lobbyist gifts. Consult local ordinances to learn more about your requirements.

### What happens if I receive a lobbyist gift?

Some groups may drop off items at public offices. Be wary of such unsolicited gifts, as they may come from a lobbyist or lobbyist principal.

Your agency or political subdivision may have specific procedures for surrendering unsolicited gifts. Consult with your council for detailed internal policies and procedures.

You will receive an email each month if a lobbyist has reported an expenditure to you, your staff, or your family on their monthly expenditure report. Please contact the lobbyist directly if you feel the report is in error. Lobbyists may amend their monthly expenditure reports.

### Where can I find more guidance?

The MEC issued Advisory Opinion [2019.05.L.003](#) and [2019.05.L.004](#), addressing many gift-ban scenarios common to members and employees of the General Assembly.



## Register for the MEC's Campaign Finance Training Series

You've filed to run for office. Now what?

Join the MEC for an essential webinar series created for new candidates for public office in Missouri. Hosted by the MEC's Compliance and Education Specialists, these webinars are your pathway to understanding Missouri's campaign finance laws.

1. Begin with **"When to Form and Register a Committee,"** where you'll discover the steps and timing to establish your candidate committee.
2. Move on to **"Maintaining a Committee,"** where our team of experts will guide you through the ins and outs of keeping your committee in good standing throughout your campaign.
3. In **"E-Filing a Campaign Finance Report,"** watch as our experts demonstrate, step-by-step, how to report your committee's campaign finance activity using the MEC's campaign finance electronic filing system.
4. In our **"Top 10 Tips for Campaign Finance Reporting,"** webinar, MEC experts review the top 10 questions committees ask about the campaign finance reporting process.
5. Finally, join us for **"After Election Guidelines,"** where you'll learn more about your options and requirements following an election cycle

[Click here to register for the MEC's Campaign Finance Training Series.](#)

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## Use of public funds reminder

No contribution or expenditure of public funds can be made by an officer, employee, or agent of a county, city, township of a township organization county, school district or charter school to advocate, support, or oppose any ballot measure or candidate for public office. This does not prohibit public officials from making public appearances, issuing press releases, or issuing information-only materials about a ballot measure. See § 115.646, RSMo, for more information. Remember, printed materials relative to a ballot measure must include a proper “paid for by” disclaimer. See our [Paid for By Information Sheet](#) for further details.

## Calendar Check

JANUARY 2025						
1/1	New Years Day—State offices closed					
1/6	Lobbyist Registration Renewal Deadline					
1/10	Lobbyist monthly expenditure report due					
1/14	14-day PFD deadline for April candidates					
1/15	Optional January Quarterly Report due					
1/20	Martin Luther King Jr. Day—State offices closed					
1/21	21-day PFD deadline for April candidates					
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025						
2/10	Lobbyist monthly expenditure report					
2/12	Lincoln Day—State offices closed					
2/17	Presidents Day—State offices closed					
2/27	40 Day Before April Election Report due					
S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025						
3/10	Lobbyist monthly expenditure report due					
3/17	List of Principals and Legislative Action Report due					
3/31	8 Day Before April Election Report due					
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**MEC Tip:**  
Add deadlines to a calendar you check regularly to avoid penalties.

  
**Coming Soon:**  
Mandatory April Quarterly Report due April 15, 2025

